



Memorandum of Understanding Mind OC and The Priority Center

This Memorandum of Understanding ("MOU") is entered into as of 03/14/2023, by and between Mind OC, and the Priority Center. Each Party named above shall be individually referred to in this MOU as "Party" or collectively, as "Parties."

1. BACKGROUND

The Orange County community has received a third round of ACEs Aware grant funding, called Preventing and Responding to Adverse Childhood Experiences (ACE)-Associated Health Conditions and Toxic Stress in Clinics through Community Engagement (PRACTICE). The goal of PRACTICE is to increase the workforce and services needed for primary care clinics to expand and sustain screening and response to ACEs and toxic stress in local communities. Awarding of funds is being handled in partnership with the Office of the California Surgeon General (CA-OSG), UCLA-UCSF ACEs Aware Family Resilience Network (UCAAN), and Population Health Innovation Lab (PHIL), a program of the Public Health Institute (PHI). The Orange County PRACTICE lead entity is CHOC, and Mind OC is a sub-grantee responsible for various deliverables.

2. PURPOSE

The purpose of this MOU is to document shared understanding between Parties related to PRACTICE grant activities intended to solidify Orange County's ACEs Trauma-informed Network of Care (TINoC) partners' ability to make and receive closed-loop referrals to address Social Determinant of Health (SDOH) needs on behalf of community members, including those associated with screening for ACEs. Closed-loop referrals provide a means for providers to send client information between community-based organizations (CBO) and/or clinics to help address a client's needs that are typically better served outside of clinical workflows.

Participation will include training and support for use of the oc.findhelp.com (powered by findhelp).

Participating CBOs will be encouraged and supported in utilization of oc.findhelp.com to indicate when they have received a referral, particularly from an OC ACEs TINoC participating clinical provider (including but not limited to CHOC Children's and select other clinics), and document that they have "closed the loop" for these referrals.

3. STIPENDS

Mind OC will provide stipend incentives totaling up to \$10,000 per organization as detailed below. Stipends are intended to onboard new CBO partner organizations on to oc.findhelp.com and to support existing partners continued and expanded use of the platform.

Mind OC will provide stipends to Agency based on the following schedule:

Period 1 PRACTICE grant stipends are for a period beginning 1/1/2023 and ending 4/30/2023.

- New CBO Partners (those not signed up with oc.findhelp.com as of 1/1/2023): \$5,000 for completion of NEW TINOc CBO Partners Activities identified below
- Existing Partners (signed up with oc.findhelp.com as of 1/1/2023): – \$5,000 for completion of EXISTING TINOc CBO Partner activities identified below

Period 2 PRACTICE grant stipends are for a period beginning 5/1/2023 and ending 10/31/2023.

- Existing Partners (signed up with oc.findhelp.com as of 5/1/2023 and continuing through 10/31/2023): \$5,000 for completion of EXISTING TINOc CBO Partner activities identified below

Agency will be required to complete the following, as applicable:

NEW TINOc CBO Partner Activities:

1. Attend kickoff meeting and additional trainings as needed to understand the oc.findhelp.com referral system
2. Participate in orientation to OC ACEs TINOc work to date (including signing the Equity Acknowledgement enclosed as Exhibit A)
3. Complete the Orange County ACEs Aware TINOc Assessment, available at: <https://www.surveymonkey.com/r/KWNGWYS>
4. Register with oc.findhelp.com website and claim and/or add their related program(s) by 4/30/2023
5. Maintain accurate and up to date organizational information within oc.findhelp.com
6. Timely input of data and information in oc.findhelp.com pertaining to incoming referrals, specifically regarding services to “close the loop” for OC ACEs TINOc clinical partners
7. Participate in OC ACEs TINOc Steering Committee and/or focused work groups and technical assistance activities

EXISTING TINOc CBO Partner Activities:

1. Maintain accurate and up to date organizational and program information within oc.findhelp.com
2. Timely input of data and information in oc.findhelp.com pertaining to incoming referrals, specifically regarding services to “close the loop” for the OC ACEs TINOc clinical partners
3. Continued participation in OC ACEs TINOc Steering Committee and/or focused work groups and technical assistance activities

4. EXPECTED OUTCOMES FOR THIS INITIATIVE.

1. 100% acknowledgement of referrals made the Priority Center within oc.findhelp.com referral system
2. 80% completion of all referrals (e.g. “closing the loop”) submitted through oc.findhelp.com

5. INVOICING

Agency is required to submit all invoices and documentation of achievement of activities above.

- a. *Condition of Payment.* All services provided by the Priority Center pursuant to this agreement must be performed to the satisfaction of Mind OC. Further, all services provided must be in accordance with all applicable federal, state, and local laws, ordinances, rules, and regulations. Invoices will not be paid for work that Mind OC deems unsatisfactory, or in violation federal, state or local law, ordinance, rule or regulation.
- b. *Invoices.* Invoices shall:
- i. Be prepared on letterhead.
 - ii. Include Agency name as shown on the Agreement.
 - iii. Identify the time period covered by the invoice.
 - iv. Identify the specific activities for which payment is required (NEW or EXISTING TINoC CBO Partner Activities).
 - v. Provide brief narrative of Agency achievement of activities.
 - vi. Be submitted to Mind OC within 10 days of the end of the periods identified above (by May 10, 2023 and November 10, 2023, respectively).

Upon approval of an Invoice, Mind OC agrees to compensate Agency in the amount specified above, pending Mind OC's payment from CHOC.

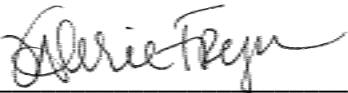
IN WITNESS WHEREOF, the parties, intending to be legally bound, have caused their proper and duly authorized officers to execute and deliver these presents as of the day and year first written above.

By: 
Authorized Agency Signature

Date: 03/14/23

Name: Shireen Varga

Title: Chief Program Officer

By: 
Mind OC Signature

Date: 04/12/2023

Name: Valerie Fryer

Title: Director of Finance