

Board of Directors Meeting Minutes

Jan 20th, 2026, at 3pm at Canterbury Consulting

Attendance Summary – 16 of 21 Board members present, 5 absent, 4 Staff members

Board Member Attendees:

☒ Colleen Rogers	☐ Andrew Phillips	☐ John Hoefer
☒ Paul Godby	☒ Alison Teixeira	☒ Kimberly Valley
☒ Debashis Chowdhury	☒ Athena Wong	☐ Madison Spach
☒ Hogi Kurniawan	☒ Ed Inal	☒ Mark McConnell
☒ Marc Reich	☐ Gregory Washer	☒ Rachel Ng
☒ Richard Swinney	☒ Jane Levy	☒ Roger Armstrong
☒ Catherine Sorensen	☐ Jeremy Webb	☒ Vanessa Dixon

STAFF: Kathy McCarrell, Michelle Woodhill, Deborah Fasola & Will Abbott

CALL TO ORDER:

The meeting was called to order by Paul Godby, Board Chair at 3:00pm.

BOARD CHAIR WELCOME & UPDATE:

Paul Godby, Board Chair, welcomed

- **New Chief Executive Officer:** Paul introduced Michelle to the board, emphasizing on her 15 years Non-Profit career experience that interestingly started with The Priority Center. Paul encouraged every board member to initiate and interact with Michelle. He thanked the Recruiting committee – Debashis Chowdhury, Catherine Sorensen, Mark McConnell and Kathy for their time & availability through the rigorous hiring process so the right CEO could be hired for the future of a flourishing TPC.

INTERIM CEO REPORT:

Kathy McCarrell, Interim CEO presented

- **Remarkable December:**
 - December 2025 fund raising was phenomenal with a total of **\$423,228** – This exceptional result was fueled by 3 transformational gifts from Catherine Sorensen, Jeremy Webb and Don Kennedy and 2 grants awarded by Crean and Warne Foundations.
 - Great staff Christmas party with special thanks to Mark McConnell for donating Chipotle Lunch to all the staff.
- **Key Staffing Updates:**
 - New CEO Michelle Woodhill joined on 01.12.26 and has been very well received by both the board and the staff.
 - New CDO Will Abbott joined mid-December and is actively engaging with donors, board and staff. He hit the ground running with yearend mail campaigns raising \$12,000.

Board of Directors Meeting

Minutes

Jan 20th, 2026, at 3pm at Canterbury Consulting

- Impact Report:
 - Kathy presented freshly printed FY 2024-25 impact report to the board.
- Program Updates:
 - Families Helping Families: Kathy thanked the whole board for the success of the Holiday Gift Program. 215 families were adopted benefiting nearly 600 children (703 individuals). Jane Levy made generous contribution to ensure that every unadopted child received a \$100 gift card. Special thanks to Catherine, Vanessa & Athena for their exceptional leadership and support to staff, making the event successful. Will appreciated Kate Knollenberg's efforts for the event and shared a beautiful letter from a 6 yr old boy written in Spanish thanking TPC.
 - Children's Mental Health stabilization Program: Kathy shared the latest scenario on the program's struggle for revenue/caseloads owing to the latest political scenario which has caused the January referrals to be much lower than historical data. The center is maneuvering between how to endure the rest of this fiscal year so we can bid for the RFP for the next 3 years.
 - Enhanced Care Management (ECM): This is a new program from Medi-Cal with Kaiser that gives service to a whole family. Goal of this program is to keep the people out of ER and not become homeless by giving variety of services. This is the only program that pays more than the employee cost. Yearly profit per staff for Medi-Cal & Kaiser is \$77,000 per year. Also, there is possibility of Medi-Cal & CalOptima opening in spring which will make profit per staff as high as \$177,000 per staff.

FINANCE REPORT:

Deborah Fasola, Chief Accounting Officer presented

- TPC Financials – November 2025 – This is the 1st month TPC made profit owing to Capital group and Hoag foundation grants increasing cash flow and reduced salary expenses. December 2025 is also looking profitable with credit to Catherine's \$300K donation. Debra discussed at length the difficulties faced with county especially HCA, in getting our invoices paid on time.
- Yearend Projection for FY 2025 with current Children's program staffing was presented to showcase the fiscal trend and the need for Gala success.

FUND DEVELOPMENT: Colleen Rogers, Fund Development Chair, provided an update on recent fundraising activities. Colleen appreciated the efforts of Will & Kate and thanked Catherine and Jane's December donation and all the yearend board giving that made December giving phenomenal.

Colleen informed the board to be ready for the Gala kick off and reach out to all they know to make the Gala successful. Will Abbitt will send the Gala sponsorship packet to all.

BOARD DEVELOPMENT AND GOVERNANCE:

Richard Swinney, Board Development & Governance Chair presented.



Board of Directors Meeting Minutes

Jan 20th, 2026, at 3pm at Canterbury Consulting

The Board Development & Governance committee is working constructively on building TPC board to 30 members. Richard & Paul together earnestly requested the board to look out for potential board members for TPC and invite them to TPC events, as building the pipeline to get a good board member takes 6 months' timeline.

CONSENT CALENDAR / NEW BUSINESS – PAUL GODBY:

- Approval of Board Minutes: Debasis made motion to approve the minutes for the Board of Director's meeting held on November 18th, 2025. Ed Inal seconded the motion. The motion was passed unanimously.
- Approval of hiring Michelle Woodhill as the new CEO: Catherine made motion to approve the hiring of new CEO Michelle Woodhill. Ed Inal seconded the motion. The motion was passed unanimously.
-

NEXT MEETING:

Date: Tuesday, March 20th, 2026

Time: 3pm-4:30pm

Location: TBD

ADJOURNMENT

- There being no additional business in the open portion of the meeting, the meeting was adjourned by the Board Chair, Paul Godby, at 5:00pm. All board members were invited to a year end dinner party in True Foods hosted by Debashis.

Catherine Sorensen, Secretary of the Board of Directors

Minutes Approved -

At a meeting of the Board of Directors held on Mar 17th 2026, the Board unanimously approved these minutes.

Catherine Sorensen, Secretary of the Board of Directors