

AMENDED AND RESTATED

EXHIBIT B

PROJECT BUDGET

INFANT AND TODDLER HOME VISITATION

The Priority Center	INFANT Funds Due 7/1/17 – 6/30/18	TODDLER Funds Due 7/1/17 – 6/30/18	TOTAL Funds Due 7/1/17 – 6/30/18
Staffing	\$350,000	\$348,500	\$698,500
Direct Project Expenses	\$58,600	\$60,100	\$118,700
Indirect/Administrative	\$45,400	\$45,400	\$90,800
TOTAL FUNDS DUE	\$454,000	\$454,000	\$908,000

The Priority Center	INFANT Funds Due 7/1/18 – 6/30/19	TODDLER Funds Due 7/1/18 – 6/30/19	TOTAL Funds Due 7/1/18 – 6/30/19
Staffing	\$350,000	\$333,777	\$683,777
Direct Project Expenses	\$58,600	\$74,823	\$133,423
Indirect/Administrative	\$45,400	\$45,400	\$90,800
TOTAL FUNDS DUE	\$454,000	\$454,000	\$908,000

The Priority Center	INFANT Funds Due 7/1/19 – 6/30/20	TODDLER Funds Due 7/1/19 – 6/30/20	TOTAL Funds Due 7/1/19 – 6/30/20
Staffing	\$350,000	\$348,500	\$698,500
Direct Project Expenses	\$58,600	\$60,100	\$118,700
Indirect/Administrative	\$45,400	\$45,400	\$90,800
TOTAL FUNDS DUE	\$454,000	\$454,000	\$908,000

Amended and Restated Exhibit B

Page 1 of 3

PROJECT BUDGET
HOME VISITATION PROGRAM (HVP)

The Priority Center	Total Funds Due 3/27/19 – 6/30/19
Salaries	\$82,525
Benefits	\$13,600
Supplies and Operating Expenses	\$28,700
Material Goods	\$39,000
Indirect	\$13,000
Subcontracts	\$0
Total Funds Due	\$176,825

The Priority Center	Total Funds Due 7/1/19 – 6/30/20
Salaries	\$354,600
Benefits	\$73,678
Supplies and Operating Expenses	\$80,150
Material Goods	\$76,250
Indirect	\$54,992
Subcontracts	\$0
Total Funds Due	\$639,670

The Priority Center	Total Funds Due 7/1/20 – 6/30/21
Salaries	\$402,000
Benefits	\$72,554

Supplies and Operating Expenses	\$86,300
Material Goods	\$85,000
Indirect	\$56,066
Subcontracts	\$0
Total Funds Due	\$701,920

INFANT AND TODDLER PROGRAM MAXIMUM PAYMENT OBLIGATION \$2,724,000

HOME VISITATION PROGRAM MAXIMUM PAYMENT OBLIGATION \$1,518,415

TOTAL PROJECT MAXIMUM PAYMENT OBLIGATION: \$4,242,415

Amended and Restated Exhibit B

Page 3 of 3

**Amended and Restated
Attachment 1 to Exhibit B**

STAFFING TABLE INFANT HOME VISITATION PROGRAM

	7/1/17 - 6/30/18	7/1/18 - 6/30/19	7/1/19 - 6/30/20
	FTE	FTE	FTE
	Salary & Benefits	Salary & Benefits	Salary & Benefits
Position Title: Program Supervisor	1.0 FTE	1.0 FTE	1.0 FTE
	\$70,000	\$70,000	\$70,000

Minimum Qualifications: Master's degree in social work, family therapy or related field. Five years or demonstrated clinical supervisory experience. Experience working with young children and families including health education and social and emotional development. Knowledge of child welfare system, maternal child health systems and early learning, and early childhood mental health.

Job Duties: Provide services as described in subparagraph **3.1** and **3.3** of Exhibit A to this Agreement. Program supervisor provides leadership, clinical supervision, oversight and direction to the home visiting team in the coordination of patient/client care; receives, reviews triages, assigns and tracks referred families; assures and monitors delivery of quality services to families; serves as contact and liaison to the COMMISSION Program Lead; coordinates, attends and participates meetings; prepares and submits monthly reports by due date; and assures accurate data entry into Persimmony and Bridges Connect system. Develop the infant and toddler home visiting programs, in concert with fellow program supervisors, to be a high quality, evidenced based home visitation platform. Participate in outreach activities, as reasonably requested, to assure maximum capacity of programs within the Network.

Position Title: Administrative Assistant

0.50 FTE	0.50 FTE	0.50 FTE
\$20,000	\$20,000	\$20,000

Minimum Qualifications: High school diploma or equivalent, data entry experience, good computer skills, adequate written and verbal English skills necessary to perform the duties.

Job Duties: Provide clerical and general office and program support to staff including but not limited to data entry, answering phones, developing and maintaining filing systems, ordering office and program supplies, making phone calls to participants, etc.

Position Title: Home Visitor

(Infant Home Visiting: 1 FTE per ongoing case load of 25)

6.00 FTE	6.00 FTE	6.00 FTE
\$260,000	\$260,000	\$260,000

Amended and Restated Attachment 1 to Exhibit B

**Amended and Restated
Attachment 1 to Exhibit B**

Minimum Qualifications: Bachelor's degree in social work, human services, child development, behavioral health or related field, or equivalent educational and work experience. Bilingual in Spanish or Vietnamese as needed, minimum of two years successful experience working with children of families, good written and verbal communication skills in English, and excellent interpersonal skills.

Job Duties: Provide services as described in subparagraph **3.1** and **3.3** of Exhibit A to this Agreement. Provide home visitation services including family assessment and service planning, developmental screenings, parenting education for optimal child development, health education, home safety checks, assistance with health insurance and identification of health home, and case management. Accurately documents assessments, service plans, and services provided, including required documentation for TCM.

Summary Table of Infant Home Visitation Staffing Costs

7/1/17 - 6/30/18	7/1/18 - 6/30/19	7/1/19 - 6/30/20
\$350,000	\$350,000	\$350,000

Amended and Restated Attachment 1 to Exhibit B

Page 2 of 6

**Amended and Restated
Attachment 1 to Exhibit B**

STAFFING TABLE TODDLER HOME VISITATION PROGRAM

	7/1/17 - 6/30/18	7/1/18 - 6/30/19	7/1/19 - 6/30/20
	FTE	FTE	FTE
	Salary & Benefits	Salary & Benefits	Salary & Benefits
Position Title: Program Supervisor	1.0 FTE	1.0 FTE	1.0 FTE
	\$70,000	\$61,920	\$70,000

Minimum Qualifications: Master's degree in social work, family therapy or related field. Five years or demonstrated clinical supervisory experience. Experience working with young children and families including health education and social and emotional development. Knowledge of child welfare system, maternal child health systems and early learning, and early childhood mental health.

Job Duties: Provide services as described in subparagraph **3.1** and **3.3** of Exhibit A to this Agreement. Program supervisor provides leadership, clinical supervision, oversight and direction to the home visiting team in the coordination of patient/client care; receives, reviews triages, assigns and tracks referred families; assures and monitors delivery of quality services to families; serves as contact and liaison to the COMMISSION Program Lead; coordinates, attends and participates meetings; prepares and submits monthly reports by due date; and assures accurate data entry into Persimmony and Bridges Connect system. Develop the infant and toddler home visiting programs, in concert with fellow program supervisors, to be a high quality, evidenced based home visitation platform. Participate in outreach activities, as reasonably requested, to assure maximum capacity of programs within the Network.

Position Title: Administrative Assistant	0.50 FTE	0.50 FTE	0.50 FTE
	\$20,000	\$20,000	\$20,000

Minimum Qualifications: High school diploma or equivalent, data entry experience, good computer skills, adequate written and verbal English skills necessary to perform the duties.

Job Duties: Provide clerical and general office and program support to staff including but not limited to data entry, answering phones, developing and maintaining filing systems, ordering office and program supplies, making phone calls to participants, etc.

Position Title: Home Visitor	5.00 FTE	5.00 FTE	5.00 FTE
(Toddler Home Visiting: 1 FTE per ongoing case load of 18)	\$215,400	\$208,757	\$215,400

Minimum Qualifications: Bachelor's degree in social work, human services, child development, behavioral health or related field, or equivalent educational and work experience. Bilingual in Spanish or Vietnamese as needed, minimum of two years successful experience working with children of families, good written and verbal communication skills in English, and excellent interpersonal skills.

Job Duties: Provide services as described in subparagraph **3.2** and **3.3** of Exhibit A to this Agreement. Provide home visitation services including family assessment and service planning, developmental screenings, parenting education for optimal child development, health education, home

Amended and Restated Attachment 1 to Exhibit B

**Amended and Restated
Attachment 1 to Exhibit B**

safety checks, assistance with health insurance and identification of health home, and case management. Accurately documents assessments, service plans, and services provided, including required documentation for TCM.

Position Title: Participant Enrollment Specialist

1.00 FTE	1.00 FTE	1.00 FTE
\$43,100	\$43,100	\$43,100

Minimum Qualifications: Bachelor's degree in social work, human services, child development, behavioral health or related field, or equivalent educational and work experience. Bilingual in Spanish or Vietnamese as needed, minimum of two years successful experience working with children or families, good written and verbal communication skills in English, and excellent interpersonal skills.

Job Duties: Manage the Neighborhood Resource Network (NRN) referrals and outreach to potential clients. This position would also have the ability to carry a caseload of NRN clients and clients from other sources as time permits. Provide services as described in subparagraphs 3.2 and 3.3 of Exhibit A to this Agreement. Provide home visitation services including family assessment and service planning, developmental screenings, parenting education for optimal child development, health education, home safety checks, assistance with health insurance and identification of health home, and case management. Accurately documents assessments, service plans, and services provided, including required documentation for TCM.

Summary of Toddler Home Visitation Staffing Costs

07/01/17 – 06/30/18	07/01/18 – 06/30/19	07/01/19 – 06/30/20
\$348,500	\$333,777	\$348,500

Amended and Restated Attachment 1 to Exhibit B

Page 4 of 6

**Amended and Restated
Attachment 1 to Exhibit B**

STAFFING TABLE- CalWORKs Home Visitation Program (HVP)

	3/27/19 - 6/30/19 FTE Salary & Benefits	7/1/19 - 6/30/20 FTE Salary & Benefits	7/1/20 - 6/30/21 FTE Salary & Benefits
Position Title: Program Director	.50 FTE \$8,454 Salary \$1,671 Benefits	1.0 FTE \$70,000 Salary \$14,539 Benefits	1.0 FTE \$65,000 Salary \$11,700 Benefits

Minimum Qualifications: Master's degree in social work, family therapy or related field. Two years of demonstrated clinical supervisory experience. Five years experience working with young children and families including health education and social and emotional development. Knowledge of child welfare system, maternal child health systems and early learning and early childhood mental health

Job Duties: Program supervisor provides leadership, clinical supervision, oversight and direction to the home visiting team in the coordination of patient/client care; receives, reviews, triages, assigns and tracks referred families; assures and monitors delivery of quality services to families; coordinates, attends and participates in CalWORKS HVI meetings; prepares and submits monthly reports by due date; and assures accurate data entry into Bridges Connect and Persimmony system. Develop the CaWORKS HVI, in concert with fellow program supervisors, to be a high quality, evidenced based home visitation platform. Participate in outreach activities, as reasonably requested, to assure maximum capacity of programs within the Bridges Network and CalWORKS HVI program.

Position Title: Caseworker (Home Visitor)

4.00 FTE \$60,694 Salary \$9,306 Benefits	6.50 FTE \$249,600 Salary \$51,842 Benefits	8.0 FTE \$304,000 Salary \$54,914 Benefits
---	---	--

Minimum Qualifications: Bachelor's degree in social work, human services, child development, behavioral health or related field, or equivalent educational and work experience. Bilingual in Spanish or Vietnamese as needed, minimum of two years successful experience working with children of families, good written and verbal communication skills in English, and excellent interpersonal skills.

Job Duties: Provide in-home visitation with a focus on parent education, problems solving, and case management. Coordinate with all agencies involved in cases. Provide ongoing observation for elements of abuse and neglect within assigned families.

Amended and Restated Attachment 1 to Exhibit B

**Amended and Restated
Attachment 1 to Exhibit B**

Position Title: Administrative Assistant

.50 FTE	1.00 FTE	1.0 FTE
\$13,377 Salary	\$35,000 Salary	\$33,000 Salary
\$2,623 Benefits	\$7,297 Benefits	\$5,940 Benefits

Minimum Qualifications: High school diploma or equivalent, data entry experience, good computer skills, adequate written and verbal English skills necessary to perform the duties.

Job Duties: Provide clerical and general office and program support to staff including but not limited to data entry, answering phones, developing and maintaining filing systems, ordering office and program supplies, making phone calls to participants, etc.

**Summary Table of Staffing Costs – Home Visitation Program
(HVP)**

3/27/19 - 6/30/19	7/1/19 - 6/30/20	7/1/20 - 6/30/21
\$82,525 Salary	\$354,600 Salary	\$ 402,000 Salary
\$13,600 Benefits	\$73,678 Benefits	\$72,554 Benefits

Amended and Restated Attachment 1 to Exhibit B

Page 6 of 6

**Amended and Restated
Attachment 3 to Exhibit B**

DIRECT PROJECT EXPENSES TABLE

INFANT AND TODDLER HOME VISITATION

Expense Type	INFANT PROGRAM 7/1/17 – 6/30/18	TODDLER PROGRAM 7/1/17 – 6/30/18	1-2 sentence narrative description of expenses.
Category – Audit Fees	\$2,700	\$2,700	Annual cost for program specific audit and/or Commission program's proportionate share of agency audit.
Category – Auto Mileage	\$8,120	\$8,300	Annual cost for estimated mileage for travel to family home visits at current IRS allowable reimbursement rate, as well as parking.
Category – Computer Maintenance	\$4,500	\$4,500	Annual cost for maintenance and upkeep of assigned laptop computers including but not limited to software, licenses and data protection.
Category – Dues & Subscriptions	\$130	\$130	Annual cost related to membership to organizations including but not limited to Volunteer Center and Hispanic Chamber of Commerce.
Category – Equipment Lease	\$1,450	\$1,450	Annual cost of usage of copiers and printers as well as maintenance agreements for hardware.
Category – Insurance	\$2,150	\$2,150	Annual cost related to the Center's commercial insurance policy.
Category – Printing/Promotion and Newsletter	\$650	\$750	Annual cost related to the creation of program specific marketing materials in addition to agency materials that bring in-kind donations to the program.
Category – Office Supplies	\$3,700	\$3,700	Annual expenses including paper, pens and materials used within the office to complete duties of the program.
Category – Postage	\$200	\$200	Cost related to the mailing of materials to participants or supporters.

Amended and Restated Attachment 3 to Exhibit B

Page 1 of 3

**Amended and Restated
Attachment 3 to Exhibit B**

Category – Program	\$1,500	\$4,700	Cost related materials used in the provision of services including but not limited to curriculum, handouts and safety items for families.
Category – Rent	\$20,000	\$20,000	Annual expenses related to the leasing of the Center's office at 2390 E. Orangewood Ave.
Category – Telephone	\$8,000	\$8,000	Annual expense related to cell phones given to all direct service staff as well as in office VoIP phones where each staff is given a direct line.
Category – Training	\$5,500	\$3,520	Expenses related to the new hire and ongoing training of staff on the curriculum used by the Program.
Total Direct Project Expenses	\$58,600	\$60,100	

Expense Type	INFANT PROGRAM 7/1/18 – 6/30/19	TODDLER PROGRAM 7/1/18 – 6/30/19	1-2 sentence narrative description of expenses.
Category – Audit Fees	\$2,500	\$2,345	Annual cost for program specific audit and/or Commission's program's proportionate share of the agency audit.
Category – Auto Mileage	\$7,955	\$7,566	Annual cost for estimated mileage for travel to family home visits at current IRS allowable reimbursement rate, as well as parking.
Category – Computer Maintenance	\$4,500	\$5,827	Annual cost for maintenance and upkeep of assigned laptop computers including but not limited to software, licenses and data protection.
Category – Dues & Subscriptions	\$55	\$78	Annual cost related to membership to organizations including but not limited to Volunteer Center and Hispanic Chamber of Commerce.
Category – Equipment Lease	\$1,450	\$1,450	Annual cost of usage of copiers and printers as well as maintenance agreements for hardware.

Amended and Restated Attachment 3 to Exhibit B

Page 2 of 3

**Amended and Restated
Attachment 3 to Exhibit B**

Category – Insurance	\$2,150	\$2,150	Annual cost related to the Center’s commercial insurance policy.
Category – Printing/Promotion and Newsletter	\$416	\$416	Annual cost related to the creation of program specific marketing materials in addition to agency materials that bring in-kind donations to the program.
Category – Office Supplies	\$3,057	\$2,898	Annual expenses including paper, pens and materials used within the office to complete duties of the program.
Category – Postage	\$200	\$200	Cost related to the mailing of materials to participants or supporters.
Category – Program	\$1,500	\$2,737	Cost related materials used in the provision of services including but not limited to curriculum, handouts and safety items for families.
Category – Rent	\$25,017	\$35,561	Annual expenses related to the leasing of the Center’s office at 2390 E. Oranewood Ave.
Category – Telephone	\$8,000	\$8,000	Annual expense related to cell phones given to all direct service staff as well as in office VoIP phones where each staff is given a direct line.
Category – Training	\$1,800	\$5,595	Expenses related to the new hire and ongoing training of staff on the curriculum used by the Program.
Total Direct Project Expenses	\$58,600	\$74,823	

**Amended and Restated
Attachment 3 to Exhibit B**

Expense Type	INFANT PROGRAM 7/1/19 – 6/30/20	TODDLER PROGRAM 7/1/19– 6/30/20	1-2 sentence narrative description of expenses.
Category – Audit Fees	\$2,700	\$2,700	Annual cost for program specific audit and/or Commission program's proportionate share of the agency audit.
Category – Auto Mileage	\$8,120	\$8,300	Annual cost for estimated mileage for travel to family home visits at current IRS allowable reimbursement rate, as well as parking.
Category – Computer Maintenance	\$4,500	\$4,500	Annual cost for maintenance and upkeep of assigned laptop computers including but not limited to software, licenses and data protection.
Category – Dues & Subscriptions	\$130	\$130	Annual cost related to membership to organizations including but not limited to Volunteer Center and Hispanic Chamber of Commerce.
Category – Equipment Lease	\$1,450	\$1,450	Annual cost of usage of copiers and printers as well as maintenance agreements for hardware.
Category – Insurance	\$2,150	\$2,150	Annual cost related to the Center's commercial insurance policy.
Category – Printing/Promotion and Newsletter	\$650	\$750	Annual cost related to the creation of program specific marketing materials in addition to agency materials that bring in-kind donations to the program.
Category – Office Supplies	\$3,700	\$3,700	Annual expenses including paper, pens and materials used within the office to complete duties of the program.
Category – Postage	\$200	\$200	Cost related to the mailing of materials to participants or supporters.
Category – Program	\$1,500	\$4,700	Cost related materials used in the provision of services including but not limited to curriculum, handouts and safety items for families.

Amended and Restated Attachment 3 to Exhibit B

Page 4 of 3

**Amended and Restated
Attachment 3 to Exhibit B**

Category – Rent	\$20,000	\$20,000	Annual expenses related to the leasing of the Center's office at 2390 E. Oranewood Ave.
Category – Telephone	\$8,000	\$8,000	Annual expense related to cell phones given to all direct service staff as well as in office VoIP phones where each staff is given a direct line.
Category – Training	\$5,500	\$3,520	Expenses related to the new hire and ongoing training of staff on the curriculum used by the Program.
Total Direct Project Expenses	\$58,600	\$60,100	

**Amended and Restated
Attachment 3 to Exhibit B**

DIRECT PROJECT EXPENSES TABLE

CALWORKS HOME VISITATION PROGRAM (HVP)

Supplies and Operating Expenses		
Expense Type	3/27/19 – 6/30/19	1-2 sentence narrative description of expenses.
Category – Audit Fees	\$500	Cost for program specific audit and/or Commission program's proportionate share of the agency audit.
Category – Auto Mileage	\$35	Cost for estimated mileage for travel to family home visits at current IRS allowable reimbursement rate, as well as parking.
Category – Computer Maintenance	\$500	Cost for maintenance and upkeep of assigned laptop computers including but not limited to software, licenses and data protection.
Category – Equipment Lease	\$450	Cost of usage of copiers and printers as well as maintenance agreements for hardware.
Category – Insurance	\$600	Cost related to the Center's commercial insurance policy.
Category – Printing/Promotion and Newsletter	\$0	Cost related to the creation of program specific marketing materials in addition to agency materials that bring in-kind donations to the program.
Category – Office Supplies	\$19	Expenses including paper, pens and materials used within the office to complete duties of the program.
Category – Postage	\$50	Cost related to the mailing of materials to participants or supporters.

Amended and Restated Attachment 3 to Exhibit B

Page 6 of 3

**Amended and Restated
Attachment 3 to Exhibit B**

Category – Program	\$3,981	Cost related materials used in the provision of services including but not limited to curriculum, handouts and safety items for families.
Category – Start Up	\$19,500	Cost related to initial startup including purchase of computers and phones for all program staff
Category – Telephone	\$600	Expense related to cell phones provided to all direct service staff as well as in office VoIP phones.
Category – Training	\$2,465	Expenses related to the new hire and ongoing training of staff on the curriculum used by the Program.
Total Supplies and Operating Expenses	\$28,700	

Material Goods Expenses		
Expense Type	3/27/19 – 6/30/19	1-2 sentence narrative description of expenses.
Category – Material Goods	\$39,000	Material goods, totaling \$500 in value, provided to each client
Total Material Goods Expenses	\$39,000	

Supplies and Operating Expenses		
Expense Type	7/1/19 – 6/30/20	1-2 sentence narrative description of expenses.
Category – Audit Fees	\$2,700	Annual cost for program specific audit and/or Commission program's proportionate share of the agency audit.

Amended and Restated Attachment 3 to Exhibit B

Page 7 of 3

**Amended and Restated
Attachment 3 to Exhibit B**

Category – Auto Mileage	\$8,850	Annual cost for estimated mileage for travel to family home visits at current IRS allowable reimbursement rate, as well as parking.
Category – Computer Maintenance	\$2,000	Annual cost for maintenance and upkeep of assigned laptop computers including but not limited to software, licenses and data protection.
Category – Equipment Lease	\$850	Annual cost of usage of copiers and printers as well as maintenance agreements for hardware.
Category – Insurance	\$1,950	Annual cost related to the Center's commercial insurance policy.
Category – Printing/Promotion and Newsletter	\$2,500	Annual cost related to the creation of program specific marketing materials in addition to agency materials that bring in-kind donations to the program.
Category – Office Supplies	\$2,500	Annual expenses including paper, pens and materials used within the office to complete duties of the program.
Category – Postage	\$200	Cost related to the mailing of materials to participants or supporters.
Category – Program	\$8,600	Cost related materials used in the provision of services including but not limited to curriculum, handouts and safety items for families.
Category – Rent	\$19,000	Annual expenses related to the leasing of the Center's office at 2390 E. Orangewood Ave.
Category – Telephone	\$7,000	Annual expense related to cell phones given to all direct service staff as well as in office VoIP phones where each staff is given a direct line.
Category – Training	\$13,000	Expenses related to the new hire and ongoing training of staff on the curriculum used by the Program.
Category – Start Up	\$11,000	Cost related to initial startup including purchase of computers and phones for all program staff.

Amended and Restated Attachment 3 to Exhibit B

Page 8 of 3

**Amended and Restated
Attachment 3 to Exhibit B**

Total Supplies and Operating Expenses	\$80,150	
--	-----------------	--

Material Goods Expenses		
Expense Type	7/1/19 – 6/30/20	1-2 sentence narrative description of expenses.
Category – Material Goods	\$76,250	Material goods, totaling \$500 in value, provided to each client on an as-needed basis
Total Material Goods Expenses	\$76,250	

Supplies and Operating Expenses		
Expense Type	7/1/20 – 6/30/21	1-2 sentence narrative description of expenses.
Category – Audit Fees	\$3,000	Annual cost for program specific audit and/or Commission program's proportionate share of the agency audit.
Category – Auto Mileage	\$10,000	Annual cost for estimated mileage for travel to family home visits at current IRS allowable reimbursement rate, as well as parking.
Category – Computer Maintenance	\$4,000	Annual cost for maintenance and upkeep of assigned laptop computers including but not limited to software, licenses and data protection.

**Amended and Restated
Attachment 3 to Exhibit B**

Category – Equipment Lease	\$1,000	Annual cost of usage of copiers and printers as well as maintenance agreements for hardware.
Category – Insurance	\$2,300	Annual cost related to the Center's commercial insurance policy.
Category – Printing/Promotion and Newsletter	\$3,300	Annual cost related to the creation of program specific marketing materials in addition to agency materials that bring in-kind donations to the program.
Category – Office Supplies	\$3,000	Annual expenses including paper, pens and materials used within the office to complete duties of the program.
Category – Postage	\$300	Cost related to the mailing of materials to participants or supporters.
Category – Program	\$9,200	Cost related materials used in the provision of services including but not limited to curriculum, handouts and safety items for families.
Category – Rent	\$36,000	Annual expenses related to the leasing of the Center's office at 2390 E. Orangewood Ave.
Category – Telephone	\$8,200	Annual expense related to cell phones given to all direct service staff as well as in office VoIP phones where each staff is given a direct line.
Category – Training	\$6,000	Expenses related to the new hire and ongoing training of staff on the curriculum used by the Program.
Total Supplies and Operating Expenses	\$86,300	

**Amended and Restated
Attachment 3 to Exhibit B**

Material Goods Expenses		
Expense Type	7/1/20 – 6/30/21	1-2 sentence narrative description of expenses.
Category – Material Goods	\$85,000	Material goods provided to each client on an as-needed basis, totaling up to \$500 in value per person
Total Material Goods Expenses	\$85,000	

INDIRECT PROJECT EXPENSES TABLE

Definition: General management costs consist of administrative activities necessary for the general operation of the agency. Costs incurred for a common or joint objective: Services of the accounting staff, cost of utilities, local telephone service and communication infrastructure and salaries of personnel engaged in providing a broad range of departmental support activities.

****Indirect costs are to be prorated and specifically based on this Agreement only****

INFANT AND TODDLER HOME VISITATION

Example: Expense Type	INFANT 7/1/17 – 6/30/18	TODDLER 7/1/17 – 6/30/18	TOTAL 7/1/17 – 6/30/18	1-2 sentence narrative description of expenses.
Support Staff	\$45,400	\$45,400	\$90,800	Prorated portion of support positions related to Finance, Information Technology, Executive, Human Resources and Operations.
Total Indirect Project Expenses	\$45,400	\$45,400	\$90,800	

Amended and Restated Attachment 3 to Exhibit B

Page 11 of 3

**Amended and Restated
Attachment 3 to Exhibit B**

Example: Expense Type	INFANT 7/1/18 – 6/30/19	TODDLER 7/1/18 – 6/30/19	TOTAL 7/1/18 – 6/30/19	1-2 sentence narrative description of expenses.
Support Staff	\$45,400	\$45,400	\$90,800	Prorated portion of support positions related to Finance, Information Technology, Executive, Human Resources and Operations.
Total Indirect Project Expenses	\$45,400	\$45,400	\$90,800	

Example: Expense Type	INFANT 7/1/19 – 6/30/20	TODDLER 7/1/19 – 6/30/20	TOTAL 7/1/19 – 6/30/20	1-2 sentence narrative description of expenses.
Support Staff	\$45,400	\$45,400	\$90,800	Prorated portion of support positions related to Finance, Information Technology, Executive, Human Resources and Operations.
Total Indirect Project Expenses	\$45,400	\$45,400	\$90,800	

CALWORKS HOME VISITATION PROGRAM (HVP)

Example: Expense Type	3/27/19 – 6/30/19	1-2 sentence narrative description of expenses.
Support Staff	\$13,000	Prorated portion of support positions related to Finance, Information Technology, Executive, Human Resources and Operations.
Total Indirect Project Expenses	\$13,000	

Amended and Restated Attachment 3 to Exhibit B

Page 12 of 3

**Amended and Restated
Attachment 3 to Exhibit B**

Example: Expense Type	7/1/19 – 6/30/20	1-2 sentence narrative description of expenses.
Support Staff	\$54,992	Prorated portion of support positions related to Finance, Information Technology, Executive, Human Resources and Operations.
Total Indirect Project Expenses	\$54,992	

Example: Expense Type	7/1/20 – 6/30/21	1-2 sentence narrative description of expenses.
Support Staff	\$56,066	Prorated portion of support positions related to Finance, Information Technology, Executive, Human Resources and Operations.
Total Indirect Project Expenses	\$56,066	